Murdoch University Veterinary Trust – 2012 Funding Application Form

This form should be used when applying for funds from the Murdoch University Veterinary Trust. Please complete the form and attach additional pages of information on project and expenditure detail if required. (Do not complete shaded areas**).** Return the completed form to Murdoch University Veterinary Trust (VCS 2.22) South St Murdoch, WA 6150. If approved, a copy of this form will be returned to you with the Authority to Spend portion completed and a scheduled reimbursement date. **You must return the form with proof of expenditure BEFORE the Scheduled Reimbursement date for funds to be disbursed.**

APPLICANT DETAILS—please complete			
Name:	Kelly Hall	Phone	Ext 2104
Title	Director of Continuing Education	Email	k.hall@murdoch.edu.au
Applicant Signature		Date	____/_____/_____
Dean's Signature		Date	____/_____/_____

FUNDING REQUEST—Please complete			
Project Title	CE – Club Medicine Series	Amt Requested	$3,000

Project Description: (Please attach additional information, costs/quotes, how this will benefit animals or students etc).
Sponsorship funds for Club Medicine Series.

Have funds already been received by the Vet Trust?	Amt Received		When?	
Who provided those funds?	Sponsor – Hill's			

AUTHORITY TO SPEND (Completed by Veterinary Trust)				
Your Application has been	APPROVED DECLINED		UP TO AMT:	**$-**

Funds are scheduled to be disbursed on ____/_____/_____. The following expenditure details and proof of payment (pd invoices &/or Finance 1 report) must be received **2 weeks prior** to the scheduled disbursement date.

EXPENDITURE DETAILS—Please complete		
Details of Charges	Finance 1 Acct OR (Bank Acct)	Amt (Excluding GST)
Club Medicine Series	01.26.21.0159.5.16020.05533	$3,000.00
Total		Amt $3,000.00

Office Use Only: (Completed by Veterinary Trust)			
Application Received	____/_____/_____	Received by Signature	
Vet Trust Meeting	27 November 2012	Decision (Resolution #)	
~~Under $5000 & funds received~~	EO:	Trustee:	Trustee:
TRUST ACCOUNT	**~~Gift or~~ Sponsorship** **Acct no:** **06.14.74.0468.5.25870.06487**		**Disbursement Amt:** **$3,000.00**
Applicant notified	____/_____/_____	Date Proof of Payment Received:	____/_____/_____
Scheduled Disbursement	December 2012	Sent to Office of Finance, Planning Report:	____/_____/_____